



UK Shared Prosperity Fund

Investment Plan - Adur District Council

September 2022

Your location

To be eligible for funding, you will need to be applying on behalf of a lead authority in one of the [delivery geographies](#).

Adur District Council

For Scotland and Wales only: Who else is this investment plan being submitted on behalf of? Select all that apply

Your details

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Adur District Council

Local challenges and opportunities

In this section, we will ask you:

- If you've identified any challenges or opportunities, you intend to support
- Which of the UKSPF investment priorities these fall under

ARE THERE ANY LOCAL CHALLENGES YOU FACE WHICH FALL UNDER THE COMMUNITIES AND PLACE INVESTMENT PRIORITY?
(If yes) Describe these challenges, give evidence where possible
In line with the rising costs of living, there is a challenge to ensure that residents and the community are able to sustain their way of life and ensure that the elevated demand financially does not have a negative implication on families essential provisions.
ARE THERE ANY LOCAL OPPORTUNITIES UNDER THE COMMUNITIES AND PLACE INVESTMENT PRIORITY THAT YOU INTEND TO SUPPORT?
(If yes) Describe these opportunities, give evidence where possible
Adur District Council is seeking to support the residents and communities wherever possible and have opened a form of communication through our website and outreach programme (https://www.adur-worthing.gov.uk/cost-of-living-support/) that have identified the UKSPF funding as a way to further enhance the ability to help ensure Adur residents are able to survive and thrive.

ARE THERE ANY LOCAL CHALLENGES YOU FACE WHICH FALL UNDER THE SUPPORTING LOCAL BUSINESS INVESTMENT PRIORITY?
(If yes) Describe these challenges, give evidence where possible
To align to the national and local agenda of becoming carbon neutral and responding to the climate emergency there is a challenge for local businesses to assess their current way of operating and identify opportunities to amend the practice and seek innovation to reduce their carbon footprint and create a sustainable future operation. This is even more crucial now with the increased costs for supplies and overheads. Furthermore, as resources become limited, the Council is keen to

support innovation, entrepreneurship and provide direct interventions for start up and scaled businesses.

ARE THERE ANY LOCAL OPPORTUNITIES UNDER THE SUPPORTING LOCAL BUSINESS INVESTMENT PRIORITY THAT YOU INTEND TO SUPPORT?

(If yes) Describe these opportunities, give evidence where possible

Adur District Council is committed to supporting local businesses and enabling them to thrive. We have a number of connected businesses networks, including the Chamber of Commerce, which focuses on, and supports, a thriving local economy whilst there is also specialist advice to help with the operation, Council services and funding (<https://www.adur-worthing.gov.uk/businesses/>).

ARE THERE ANY LOCAL CHALLENGES YOU FACE WHICH FALL UNDER THE PEOPLE AND SKILLS INVESTMENT PRIORITY? (In Scotland, Wales, and Northern Ireland this should also include challenges relating to Multiply)

(If yes) Describe these challenges, give evidence where possible

There are always challenges around supporting people to gain employment and / or gain desirable or higher skilled employment. Local statistics support the need to ensure a provision is in place to help gain skills and learning to achieve employment and support a desired way of living. This particular element supports our wider ambitions of ensuring support is 'upstream' with Proactive, our flagship service, being at the forefront of supporting the most vulnerable people in our communities.

ARE THERE ANY LOCAL OPPORTUNITIES UNDER THE PEOPLE AND SKILLS INVESTMENT PRIORITY THAT YOU INTEND TO SUPPORT? (In Scotland, Wales, and Northern Ireland this should also include challenges relating to Multiply)

(If yes) Describe these opportunities, give evidence where possible

Adur District Council already have a foundation created to help with skills development and gaining employment (<https://www.adur-worthing.gov.uk/community-wellbeing/>) however UKSPF will provide funding to add to this provision and target higher volumes of individuals to help them gain the support needed to develop and gain/progress their careers and lives.

Interventions

In this section, we will ask you about:

- Interventions you've chosen for each year of funding
- Outcomes you want to deliver
- Any interventions that are not listed here
- How these interventions fall under the UKSPF investment priorities, and your rationale for them
- Interventions not included in our list will be assessed before being approved, where you will need to show a clear rationale, how the intervention is value for money, what outcomes it will deliver and how you will monitor and evaluate the intervention. This may include a theory of change or logic chain.

WHAT ARE THE OUTCOMES YOU WANT TO DELIVER UNDER THE COMMUNITIES AND PLACE INVESTMENT PRIORITY? SELECT ALL THAT APPLY.

Outcome	Tick if applicable
Jobs created	
Jobs safeguarded	
Increased footfall	
Increased visitor numbers	
Reduced vacancy rates	
Greenhouse gas reductions	X
Improved perceived/experienced accessibility	
Improved perception of facilities/amenities	
Increased number of properties better protected from flooding and coastal erosion	
Increased users of facilities / amenities	
Improved perception of facility/infrastructure project	X
Increased use of cycleways or paths	X
Increase in Biodiversity	
Increased affordability of events/entry	
Improved perception of safety	
Reduction in neighbourhood crime	
Improved engagement numbers	X
Improved perception of events	
Increased number of web searches for a place	
Volunteering numbers as a result of support	X
Number of community-led arts, cultural, heritage and creative programmes as a result of support	
Increased take up of energy efficiency measures	X
Increased number of projects arising from funded feasibility studies	
Number of premises with improved digital connectivity	
None of the above	

SELECT THE INTERVENTIONS YOU INTEND TO USE WHICH MEET THE COMMUNITIES AND PLACE INVESTMENT PRIORITY. YOU CAN SELECT AS MANY AS YOU LIKE.

Intervention

A full list of nation-specific interventions is available in the relevant annex to the Prospectus.

Number of neighbourhood improvements undertaken
Number of new or improved cycleways or paths
Number of projects (numerical value)
Greenhouse gas reductions (% decrease in Tonnes of Co2e)
Increased use of cycleways or paths (% increase)

DO YOU PLAN TO USE ANY INTERVENTIONS NOT INCLUDED IN THE COMMUNITIES AND PLACE LIST?

State the name of each of these additional interventions and a brief description of each of these

N/A

Explain how each intervention meets the Communities and Place investment priority. Give evidence where possible, including why it is value money and the outcomes you want to deliver.

The interventions mentioned will assist in creating a 'community-led sustainable transport solution' which will look to address and increase active travel through improved infrastructure, promotion and coordinated community projects/initiatives. The programme will create a role specifically seeking to achieve the goals through facilitating and enabling community interventions, in turn unlocking the multifaceted benefits (including addressing the climate emergency through carbon reduction alongside improving local health and wellbeing).

Adur DC aims to achieve the following outcomes:

Number of neighbourhood improvements undertaken - 5

Number of new or improved cycleways or paths - 5

Number of projects (numerical value) - 20

Greenhouse gas reductions (% decrease in Tonnes of Co2e) - 5% (4782 tonnes p.a.)

Increased use of cycleways or paths (% increase) - 5

Through the appointment of a Sustainable Transport Coordinator, ADC aims to drive forward a sustainable active transport solution across the place to tap into the multifaceted benefits not only localised to health and wellbeing but also in reducing the carbon footprint by around 5% from daily car journeys. The hope is to be able to increase the use of cycleways or paths in the area by 5%, add 40 bike hangers to the area to improve storage / security and deliver 10 cycleways and local infrastructure improvements as well as reduce the CO2 production by 5% (4752 tonnes pa).

Outcomes will be measured by new infrastructure installed (e.g. bike hangers), number of cycleways and surrounding areas improved, number of community initiatives/projects and increased use of active travel versus car for journeys (survey and observational data).

**Do you consider that any of these interventions may provide a subsidy to potential recipients of the funding under the intervention's planned activity?
All bids must also consider how they will deliver in line with subsidy control as [set out in the guidance](#).**

No

Detail the assessment you undertook to consider whether the intervention is a subsidy and any specific measures you will take to make sure the subsidy is permitted.

Researching the Government's Guidance with additional support from internal Legal Services team.

HAVE YOU ALREADY IDENTIFIED ANY PROJECTS WHICH FALL UNDER THE COMMUNITIES AND PLACE INVESTMENT PRIORITY?

Describe these projects, including how they fall under the Communities and Place investment priority and the location of the proposed project.

Aligning with the national agenda to promote and achieve a net zero carbon footprint, the projects will contribute to the reduction of local emissions whilst also promoting health and wellbeing. The project will be located in a district wide fashion with 40 areas targeted for bike hangers (based on high footfall) and a further 10 areas highlighted for improvements to active travel infrastructure which will be determined with the help of West Sussex County Council (as the highways authority).

Do you consider these projects may provide a subsidy to potential recipients of the funding under the proposed planned activity?

All bids must also consider how they will deliver in line with subsidy control as [set out in the guidance](#).

No

Detail the assessment you undertook to consider whether the proposed projects constitute a subsidy and any specific measures you will take to make sure the subsidy is permitted.

Researching the Government's Guidance with additional support from internal Legal Services team.

WHAT ARE THE OUTCOMES YOU WANT TO DELIVER UNDER THE SUPPORTING LOCAL BUSINESS INVESTMENT PRIORITY? SELECT ALL THAT APPLY.

Outcome	Tick if applicable
Jobs created	x
Jobs safeguarded	
Increased footfall	
Increased visitor numbers	
Reduced vacancy rates	
Greenhouse gas reductions	x
Number of new businesses created	x
Improved perception of markets	
Increased business sustainability	
Increased number of businesses supported	x
Increased amount of investment	
Improved perception of attractions	
Number of businesses introducing new products to the firm	
Number of organisations engaged in new knowledge transfer activity	
Number of premises with improved digital connectivity	
Number of businesses adopting new to the firm technologies or processes	
Number of new to market products	
Number of R&D active businesses	x
Increased number of innovation active SMEs	
Number of businesses adopting new or improved products or services	
Increased number of innovation plans developed	
Number of early stage firms which increase their revenue following support	
Number of businesses engaged in new markets	
Number of businesses engaged in new markets	
Number of businesses increasing their export capability	
Increased amount of low or zero carbon energy infrastructure installed	
Number of businesses with improved productivity	
Increased number of projects arising from funded feasibility studies	
Increased number of properties better protected from flooding and coastal erosion	
None of the above	

SELECT THE INTERVENTIONS YOU INTEND TO USE WHICH MEET THE SUPPORTING LOCAL BUSINESS INVESTMENT PRIORITY. YOU CAN SELECT AS MANY AS YOU LIKE.

Intervention

A full list of nation-specific interventions is available in the relevant annex to the Prospectus.

Number of businesses receiving non-financial support
Number of businesses receiving grants
Number of potential entrepreneurs provided assistance to be business ready
Number of local events or activities supported
Number of people attending training sessions
Number of businesses engaged in new markets
Number of decarbonisation plans developed
Number of new businesses created
Number of businesses adopting new to the firm technologies or processes

DO YOU PLAN TO USE ANY INTERVENTIONS NOT INCLUDED IN THE SUPPORTING LOCAL BUSINESS LIST?

State the name of each of these additional interventions and a brief description of each of these

N/A

Explain how each intervention meets the Supporting Local Business investment priority. Give evidence where possible, including why it is value money and the outcomes you want to deliver.

The interventions mentioned will aid local businesses in creating a sustainable and energy efficient model of operation which will drive down overhead costs and assist the local and national green agendas to ensure a thriving local economy.

Adur DC aims to achieve the following outputs;

- Number of businesses receiving non-financial support - 37
- Number of businesses receiving grants - 15
- Number of potential entrepreneurs provided assistance to be business ready - 10
- Number of local events or activities supported - 2
- Number of people attending training sessions - 50
- Number of businesses engaged in new markets - 15
- Number of decarbonisation plans developed - 25
- Number of new businesses created - 13
- Increased number of businesses supported (%) - 5
- Number of businesses adopting new to the firm technologies or processes - 12
- Number of R&D active businesses - 13

Through local and potentially sourced expertise, we are aiming to provide assistance to 37 businesses to guide the transition to a more efficient and sustainable (green) operating model with direct involvement in the creation of decarbonisation plans, training, local events and grants to assist with new technologies and adopting processes. The hope is ADC are able to engage with 37 businesses, provide support, expertise, training and financial support to ensure that 13 are newly created, 13 have active R&D and 15 are engaging in new markets (primarily in green energy and or energy sustainability) to help create an increased versatility, adaptability and sustainable model for local businesses and SME's to protect their future, aid the Net Zero goal and boost local economy.

Outcomes will be measured by numbers of grants provided, numbers of business interactions for support, training sessions held and numbers in attendance, events held locally and online, new businesses in the area, numbers of amended business models and numbers of decarbonisation plans written.

Do you consider that any of these interventions may provide a subsidy to potential recipients of the funding under the intervention's planned activity?
All bids must also consider how they will deliver in line with subsidy control as [set out in the guidance](#).

Yes

Detail the assessment you undertook to consider whether the intervention is a subsidy and any specific measures you will take to make sure the subsidy is permitted.

The subsidy will be in the form of grants awarded to assist local businesses with gaining new technology and sustainable energy solutions. This will however be considered de minimis owing to the amounts of grant money involved and the open opportunity for all to apply.

HAVE YOU ALREADY IDENTIFIED ANY PROJECTS WHICH FALL UNDER THE SUPPORTING LOCAL BUSINESS INVESTMENT PRIORITY?

Describe these projects, including how they fall under the Supporting Local Business investment priority and the location of the proposed project.

There is a need to maintain good support to our economy and develop packages of support designed to improve digital and decarbonisation capabilities. This programme will provide direct support to those businesses wishing to take a step change around these two agendas which includes business decarbonisation plans. In addition to those businesses 'already here' emphasis will also be placed on attracting new green economy investment and providing a platform for businesses to innovate.

Do you consider these projects may provide a subsidy to potential recipients of the funding under the proposed planned activity?
All bids must also consider how they will deliver in line with subsidy control as [set out in the guidance](#).

No

Detail the assessment you undertook to consider whether the proposed projects constitute a subsidy and any specific measures you will take to make sure the subsidy is permitted.

Researching the Government's Guidance with additional support from internal Legal Services team.

WHAT ARE THE OUTCOMES YOU WANT TO DELIVER UNDER THE PEOPLE AND SKILLS INVESTMENT PRIORITY? SELECT ALL THAT APPLY.

Outcome	Tick if applicable
Number of economically inactive individuals in receipt of benefits they are entitled to following support	
Increased active or sustained participants of UKSPF beneficiaries in community groups [and/or] increased employability through development of interpersonal skills	
Increased proportion of participants with basic skills (English, maths, digital and ESOL)	
Number of people in supported employment [and] number of people engaging with mainstream healthcare services	
Number of people sustaining engagement with key worker support and additional services	X
Number of people engaged in job-searching following support	X
Number of people in employment, including self-employment, following support	X
Number of people sustaining employment for 6 months	
Increased employment, skills and/or UKSPF objectives incorporated into local area corporate governance	

Number of people in education/training	
Increased number of people with basic skills (English, maths, digital and ESOL)	
Fewer people facing structural barriers into employment and into skills provision	
Increased number of people familiarised with employers' expectations, including, standards of behaviour in the workplace	
Fewer people facing structural barriers into employment and into skills provision	
Number of people gaining a qualification or completing a course following support	
Number of people gaining qualifications, licences, and skills	
Number of economically active individuals engaged in mainstream skills education, and training.	
Number of people engaged in life skills support following interventions	
Number of people with proficiency in pre-employment and interpersonal skills (relationship, organisational and anger-management, interviewing, CV and job application writing)	
Multiply only - Increased number of adults achieving maths qualifications up to, and including, Level 2.	
Multiply only - Increased number of adults participating in maths qualifications and courses up to, and including, Level 2.	
None of the above	

SELECT THE INTERVENTIONS YOU INTEND TO USE WHICH MEET THE PEOPLE AND SKILLS INVESTMENT PRIORITY. YOU CAN SELECT AS MANY AS YOU LIKE.

Intervention

A full list of nation-specific interventions is available in the relevant annex to the Prospectus.

Number of organisations receiving grants
Number of organisations receiving non-financial support
Number of households receiving support
Number of local events or activities supported
Number of events/participatory programmes
Number of people reached
Improved engagement numbers
Volunteering numbers as a result of support
Number of economically inactive people engaging with key worker support services
Number of economically inactive people supported to engage with the benefits system
Number of socially excluded people accessing support
Number of people supported to engage in job-searching
Number of people receiving support to gain employment
Effective working between key workers and additional services (number of engagements)
Number of events/participatory programmes
Number of people reached
Number of households receiving support
Number of households supported to take energy efficiency measures
Number of local events or activities supported
Number of people reached
Jobs Created
Greenhouse gas reductions (% decrease in Tonnes of Co2e)
Increased take up of energy efficiency measures (% increase)

DO YOU PLAN TO USE ANY INTERVENTIONS NOT INCLUDED IN THE PEOPLE AND SKILLS LIST?

State the name of each of these additional interventions and a brief description of each of these

N/A

Explain how each intervention meets the People and Skills investment priority. Give evidence where possible, including why it is value money and the outcomes you want to deliver.

The interventions mentioned will help meet the need identified from the cost of living crisis. It is very evident that with increasing costs to daily essentials in addition to that of fuel and energy, communities are going to struggle. The projects identified will help alleviate some of the struggle from rising costs through supporting individuals to train for and gain employment and in some cases even progress to higher employment. In addition the projects will reduce the burden on the benefits system (through gaining employment) with vulnerable members of the community assisted through grants for energy saving measures to reduce energy bills and individual household impacts on the wider environment.

Adur DC aims to deliver the following outputs:

Number of organisations receiving grants	8
Number of organisations receiving non-financial support	30
Number of households receiving support	4400
Number of local events or activities supported	24
Number of events/participatory programmes	30
Number of people reached	10560
Improved engagement numbers	30
Volunteering numbers as a result of support	300
Number of economically inactive people engaging with key worker support services	240
Number of economically inactive people supported to engage with the benefits system	240
Number of socially excluded people accessing support	365
Number of people supported to engage in job-searching	125
Number of people receiving support to gain employment	125
Effective working between key workers and additional services (number of engagements)	
Number of events/participatory programmes	15
Number of people reached	2200
Number of households receiving support	100
Number of households supported to take energy efficiency measures	100
Number of local events or activities supported	
Number of people reached	4000
Jobs Created	1
Greenhouse gas reductions (% decrease in Tonnes of Co2e)	77
Increased take up of energy efficiency measures (% increase)	13

Through local expertise, key partners and sourced specialist resources, ADC is aiming to engage with thousands of residents within Adur that are either vulnerable or in need of support in an attempt to help bridge the gap between the Cost of Living Crisis and surviving/thriving.

The desired outcomes based on the outputs will be less reliance on the benefits system, less anecdotal evidence of residents struggling with the cost of living crisis (through internal interactions), capital works to residential properties to ensure energy efficiency and participatory programmes and events to capture the community and collaborate to create a sustainable model to help combat future issues. Evidence of success will be formed of quantitative data from the DWP and key internal teams with qualitative data to support the participatory and thrive outputs.

Do you consider that any of these interventions may provide a subsidy to potential recipients of the funding under the intervention's planned activity?
All bids must also consider how they will deliver in line with subsidy control as [set out in the guidance](#).

No

Detail the assessment you undertook to consider whether the intervention is a subsidy and any specific measures you will take to make sure the subsidy is permitted.

Researching the Government's Guidance with additional support from internal Legal Services team.

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ENGLAND ONLY: People and Skills interventions can only be used in 2022-2023 and 2023-2024 if you have identified a local voluntary and community provision, previously supported by the European Social Fund, at risk of closure. If you have not identified a suitable provision, you will not be able to select interventions for 2022-2023 and 2023-2024 and your investment plan will not be approved.

HAVE YOU ALREADY IDENTIFIED ANY PROJECTS for 2024 2025 WHICH FALL UNDER THE PEOPLE AND SKILLS INVESTMENT PRIORITY?

Yes

Describe the projects for 2024-25, including how they fall under the People and Skills investment priority and the location of the proposed project.

ADC have identified projects that, along with vital input from already identified partners, can help achieve the desired outcomes of supporting those with a need through rising costs and complexities and or vulnerabilities. Through working with internal and key expert external partners we will aim to reach those at risk of struggling or not coping in areas such as skills and employment, housing, benefits, food poverty, wellbeing and financial pressures (debt). The project will cover the entire District but target individuals and households that are in need as a priority.

Do you consider these projects may provide a subsidy to potential recipients of the funding under the proposed planned activity?

All bids must also consider how they will deliver in line with subsidy control as [set out in the guidance](#).

No

Detail the assessment you undertook to consider whether the proposed projects constitute a subsidy and any specific measures you will take to make sure the subsidy is permitted.

Researching the Government's Guidance with additional consultation from internal Legal Services team.

HAVE YOU IDENTIFIED A LOCAL VOLUNTARY PROVISION AT RISK AS PART OF YOUR PEOPLE AND SKILLS INVESTMENT PRIORITIES?

No

(If Yes) Describe the local voluntary provision at risk and your rationale for supporting it.

Provide the European Social Fund Project Names and Project References for this voluntary and community provision at risk.

What year do you intend to fund these projects? Select all that apply.

2022-2023

2023-2024

2024-2025

Describe the projects for 2022-2023 and 2023-2024, including how they fall under the People and Skills investment priority and the location of the proposed project.

Given the imminent and urgent nature of the rising costs the projects identified above for 24/25 will be commencing in 22/23 and continue throughout the three year period. To confirm these will be

projects to help with learning, development and employment, financial support (benefits and debt), food poverty and support, housing (including Temporary Accommodation) and community participation.

Do you consider these projects may provide a subsidy to potential recipients of the funding under the proposed planned activity?

All bids must also consider how they will deliver in line with subsidy control as [set out in the guidance](#).

No

Detail the assessment you undertook to consider whether the proposed projects constitute a subsidy and any specific measures you will take to make sure the subsidy is permitted.

Researching the Government's Guidance with additional consultation from internal Legal Services team.

SCOTLAND, WALES & NORTHERN IRELAND ONLY

HAVE YOU ALREADY IDENTIFIED ANY PROJECTS WHICH FALL UNDER THE PEOPLE AND SKILLS INVESTMENT PRIORITY?

Yes

No

Describe the projects, including how they fall under the People and Skills investment priority and the location of the proposed project.

NA

Do you consider these projects may provide a subsidy to potential recipients of the funding under the proposed planned activity?

All bids must also consider how they will deliver in line with subsidy control as [set out in the guidance](#).

Yes

No

Detail the assessment you undertook to consider whether the proposed projects constitute a subsidy and any specific measures you will take to make sure the subsidy is permitted.

Approach to delivery and governance

In this section, we will ask you about:

- Structures you have in place to support delivery
- Support you have from stakeholders and the local community
- How you've engaged with MPs as part of your investment plan
- Opportunities you have identified to work with other places

Places need to show how MPs that cover the lead local authority have been engaged on the investment plan and whether they support it. More detail on the role of MPs can be found [here](#).

STAKEHOLDER ENGAGEMENT AND SUPPORT

Have you engaged with any of the following as part of your investment plan? Select all that apply.

Public sector organisations	Private sector organisations	Civil society organisations
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Describe how you have engaged with any of these organisations. Give examples where possible.

Early discussions have taken place between ADC and other public sector/civil society organisations to ascertain the level of partnership required/available to deliver some of the projects within the plan. To date we have engaged with suppliers for key services and systems related to the people and skills header and other public authorities in relation to local businesses and community and place. Further discussions are planned pending the acceptance of the plan with confirmed roles to be created for each project thereafter. It is anticipated that ADC will lead on all projects with partners assisting with resources, expertise and technological solutions to facilitate a successful delivery.

Summarise the governance structures you have in place, including how any advisory panels or associated partnership groups are made up

The project will have several resources, roles and responsibilities to ensure the decision making process is transparent, the project is of quality and safe and to measure progress intermittently throughout the lifetime of the project.

The project team will be made up of senior officers including Chief Executive, Directors, Heads of Service, Service Managers, Specialist Officers from finance, legal, major projects, place and economy, wellbeing and digital. The Specialist Officers will lead the project delivery along with Heads of Service support and Directors providing the role of ensuring compliance.

Partners will have predetermined roles once the plan has been signed off and the project is confirmed. These roles will be providing support to deliver the infrastructure required for the project, expertise to engage with the community and specialist services to offer the support required to deliver some elements such as energy efficiency and ethical debt lending.

Confirm all MPs covering your lead local authority have been invited to join the local partnership group.

Yes

Are there MPs who are not supportive of your investment plan?

No

(If Yes) Who are the MPs that are not supportive and outline their reasons why.

PROJECT SELECTION

Are you intending to select projects in any way other than by competition for funding?

No

(If Yes) Describe your approach to selecting projects, and why you intend to do it this way.

The projects are being selected based on local and evidenced need within the community. All projects are at a stage of pre-delivery meaning they are ready to go once the finance and funding is in place. All projects will deliver positive results for the community at large with additional support provided to those at a greater risk of need and vulnerability especially within the people and skills intervention.

All projects have been suggested by specialist officers and developed with service managers and heads of service. All projects have also been accepted by Directors and the Chief Executive for

ADC as well as members. The projects will be formally signed off by the Joint Strategic Committee once the plan is accepted.

DO YOU INTEND TO WORK WITH OTHER PLACES ON ANY OF THE INTERVENTIONS WHICH FALL UNDER THE COMMUNITIES AND PLACE INVESTMENT PRIORITY?

Which interventions do you intend to collaborate on? Select all that apply.

Intervention	Tick if applicable
<i>A full list of nation-specific interventions is available in the relevant annex to the Prospectus.</i>	
Number of improved cycleways or paths	

Describe any interventions not included in this list?

Who are the places you intend to collaborate with?

West Sussex County Council (Highways Department)
Sustrans

DO YOU INTEND TO WORK WITH OTHER PLACES ON ANY OF THE INTERVENTIONS WHICH FALL UNDER THE SUPPORTING LOCAL BUSINESS INVESTMENT PRIORITY?

Which interventions do you intend to collaborate on? Select all that apply.

Intervention	Tick if applicable
<i>A full list of nation-specific interventions is available in the relevant annex to the Prospectus.</i>	
Number of businesses receiving non-financial support	
Number of potential entrepreneurs provided assistance to be business ready	
Number of local events or activities supported	
Number of people attending training sessions	
Number of businesses engaged in new markets	
Number of decarbonisation plans developed	

Number of businesses adopting new to the firm technologies or processes	
Describe any interventions not included in this list?	
N/A	
Who are the places you intend to collaborate with?	
University of Brighton University of Chichester Brighton Metropolitan College (Chichester College Group) West Sussex County Council	

DO YOU INTEND TO WORK WITH OTHER PLACES ON ANY OF THE INTERVENTIONS WHICH FALL UNDER THE PEOPLE AND SKILLS INVESTMENT PRIORITY?	
Which interventions do you intend to collaborate on? Select all that apply.	
Intervention	Tick if applicable
<i>A full list of nation-specific interventions is available in the relevant annex to the Prospectus.</i>	
Number of people reached Number of households receiving support Number of households supported to take energy efficiency measures Number of local events or activities supported Number of people reached Jobs Created Greenhouse gas reductions (% decrease in Tonnes of Co2e) Increased take up of energy efficiency measures (% increase) Number of economically inactive people engaging with key worker support services Number of economically inactive people supported to engage with the benefits system Number of socially excluded people accessing support Number of people supported to engage in job-searching Number of people receiving support to gain employment Effective working between key workers and additional services (number of engagements)	
Describe any interventions not included in this list?	
N/A	
Who are the places you intend to collaborate with?	
West Sussex County Council Arun District Council (West Sussex Affordable Energy) Department for Work and Pensions Worthing Borough Council	

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PUBLIC SECTOR EQUALITY DUTY

How have you considered your public sector equality duty in the design of your investment plan?

Through locally held data, ADC has established the need of the community in line with current and escalating issues around climate, economy, finance and wellbeing. In doing so ADC conducted a desk based assessment to ensure that equal opportunity in delivering the projects, good relationships are harnessed and or maintained, discrimination is not apparent and transparency is evident.

How will you consider your public sector equality duty when implementing your investment plan, including in the selection of projects?

All individuals that receive support will have had advanced equality of opportunity. Project Managers and Specialist Officers will continue and foster good relations with all involved (local businesses, members of the community, internal and external stakeholders). Directors will ensure project outputs are met, equality objectives are realised and ensure transparency through published reports and communications pieces.

RISKS

Have you identified any key risks that could affect delivery, for example lack of staff or expertise?

Yes

(If Yes) Describe these risks or issues, including the contingency measures you have in place to mitigate them.

Rising costs of services and resources - consideration for contingency within the projects and a realisation that output may be reduced if costs increase more than expected.

Lower than expected engagement levels - causal effect for increase demand in benefits, housing services, wellbeing, professional services (NHS etc) and financial difficulties - recruitment of Sustainable Transport Officer along with specialist local officers from wellbeing (Engagement Officers)

Poor performance of service provider - managed in accordance with their contract and addresses where necessary.

Poor performance of project team - managed by senior officers in accordance with project management and internal performance measures

Overrun of project outputs - potential funding withdrawal and failure to deliver the project - ensure project team and service providers are performing as contracted/expected.

Delivery does not meet client expectations - reactive action to ensure clarity of project delivery between project team and client.

Insolvency of service provider/partner - delays to the project and need to procure another partner. To be addressed during the project and acted on where needed.

Reputational harm - failure to deliver the project or one that meets the needs/expectations of the community could create a negative perception of the authority. Clarity and good communication will be apparent and continuous reviews of performance and need will be undertaken.

Have you identified any key fraud risks that could affect UKSPF delivery?	
	No
(If Yes) Describe these risks or issues, including the contingency measures you have in place to mitigate them.	

Capacity and capability

In this section, we will ask you about:

- The capacity and capability of your team to manage funding
- The resources you have in place for work related to UKSPF

Your answers here will help us know how to support you with delivery. They will not affect the amount of funding you will get.

Answer as honestly as possible.

TEAM RESOURCE	
How many people (FTE) will be put in place to work with UKSPF funding?	
The project team will consist of 20 Council Officers with an expected FTE of 6 working with UKSPF funding over the life of the project. Delivery will be both via Council Officers and resources/partners which is not included in the calculation.	
Describe what role these people will have, including any seniority and experience.	
<p>ADC has a fantastic track record in delivering a wide range of projects from major schemes to revenue based community projects. The authority is home to some of the best talent on the south coast with a wealth of experience in economy, regeneration, wellbeing, major (capital) projects, financial management, grant funding, engagement and environmental sustainability.</p> <p>Chief Executive x 1 - approval for any project related changes Section 151 Officer x 1 - approval for any financial matter or GFA business Directors x 3 - lead authority for the projects providing performance measures and ensuring transparency Heads of Service x 3 - support for project managers Service Managers x 4 - project managers and delivery agents Specialist Officers x 8 - delivery agents</p>	

- Strong capability: Has extensive experience and/or a proven track record of delivery in this area.
- Strong capacity: High degree of confidence that there is enough staffing/resource to manage funding in this area.
- Some capability: Has previous experience of delivery in this area.

- Some capacity: Confident that there is enough staffing/resource to manage funding in this area.
- Limited capability: Does not have previous experience and/or no track record of delivery in this area.
- Limited capacity: Limited confidence that there is enough staffing/resource to manage funding in this area. Additional resource may be needed to support delivery.

CAPACITY AND CAPABILITY		
How would you describe your team's current experience of delivering funding and managing growth funds?		
Very experienced	Some experience	No previous experience
How would you describe your team's current capability to manage funding for procurement?		
Strong capability	Some capability	Limited capability
How would you describe your team's current capability to manage funding for procurement?		
Strong capability	Some capability	Limited capability
How would you describe your team's current capacity to manage funding for procurement?		
Strong capacity	Some capacity	Limited capacity
How would you describe your team's current capability to manage funding for subsidies?		
Strong capacity	Some capability	Limited capability
How would you describe your team's current capacity to manage funding for subsidies?		
Strong capacity	Some capacity	Limited capacity

COMMUNITIES AND PLACE CAPACITY AND CAPABILITY		
Does your local authority have any previous experience of delivering the Communities and Place interventions you have select?		
Yes	No	
How would you describe your team's current capability to manage funding for Communities and Place interventions?		
Strong capacity	Some capability	Limited capability
Describe the key capability challenges (if you have any) for delivering Communities and Place interventions. This may include challenges within your local authority and/or your local/regional delivery system.		
Community engagement and a change in behaviour will be key challenges to overcome when seeking to deliver the desired outcomes.		
Describe what further support would help address these challenges.		
The appointment of the Sustainable Transport Officer will be key in engaging the community, selling the benefits of active travel and the alternative approaches and creating a catalyst for a change in behaviour within Adur.		
How would you describe your team's current capacity to manage funding for Communities and Place interventions?		
Strong capability	Some capability	Limited capability
Describe the key capacity challenges (if you have any) for delivering Communities and Place interventions. This may include challenges within your local authority and/or your local/regional delivery system.		
N/A		

Describe what further support would help address these challenges.
N/A

SUPPORTING LOCAL BUSINESS CAPACITY AND CAPABILITY		
Does your local authority have any previous experience of delivering the Supporting Local Business interventions you have select?		
Yes		
How would you describe your team's current capability to manage funding for Supporting Local Business interventions?		
Strong capability	Some capability	Limited capability
Describe the key capability challenges (if you have any) for delivering Supporting Local Business interventions. This may include challenges within your local authority and/or your local/regional delivery system.		
Expertise in the area of delivery. Specialist support will be required from a partner to help deliver against the outputs.		
Describe what further support would help address these challenges.		
Partner with key specialist agencies to facilitate the best resource possible to help support local businesses and deliver the project outputs.		
How would you describe your team's current capacity to manage funding for Supporting Local Business interventions?		
Strong capacity	Some capability	Limited capability
Describe the key capacity challenges (if you have any) for delivering Supporting Local Business interventions. This may include challenges within your local authority and/or your local/regional delivery system.		
N/A		
Describe what further support would help address these challenges.		
N/A		

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PEOPLE AND SKILLS CAPACITY AND CAPABILITY

Does your local authority have any previous experience of delivering the People and Skills interventions you have select?

Yes	No
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How would you describe your team’s current capability to manage funding for People and Skills interventions?

Strong capability	Some capability	Limited capability
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Describe the key capability challenges (if you have any) for delivering People and Skills interventions. This may include challenges within your local authority and/or your local/regional delivery system.

N/A

Describe what further support would help address these challenges.

N/A

How would you describe your team’s current capacity to manage funding for People and Skills interventions?

Strong capability	Some capability	Limited capability
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Describe the key capacity challenges (if you have any) for delivering People and Skills interventions. This may include challenges within your local authority and/or your local/regional delivery system.

Day to day demand will present a challenge to the project requirements.

Describe what further support would help address these challenges.

Prioritised project delivery to ensure the UKSPF projects are fulfilled within the agreed timescale.

SUPPORT TO DELIVERY UKSPF

All lead authorities can use up to 4% of their UKSPF allocation to support the delivery of their chosen interventions but by exception, lead authorities will be able to use more than 4%. Are you planning to use more than 4%?

	No
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(If Yes) Explain why you wish to use more than 4%.

N/A

Approvals

Before submitting your investment plan, you should have approval from your:

- Chief Executive Officer
- Section 151 Officer
- Leader of your lead authority

Do you have approval from your Chief Executive Officer for this investment plan?

- Yes

Do you have approval from your Section 151 Officer for this investment plan?

- Yes

Do you have approval from the leader of your lead authority for this investment plan?

- Yes

If you do not have approval from any of these people, please explain why this is:

Additional documents

You will have received an email giving you access to a folder where you will need to upload supporting evidence to your investment plan. All applicants must complete and upload the following spreadsheet to the folder prior to submitting their investment plan:

- UKSPF Expenditure Profile spreadsheet
- UKSPF Indicative Deliverables spreadsheet

Your investment plan submission will be considered incomplete without the required documents.

Have you completed and uploaded the two spreadsheets to the SharePoint folder as requested?

- Yes
- No